

DDA Registry
File Special
Planning

Director of Logistics

DDA 76-6191

1. Per the attached memo, the Office of Comptroller is now reconsidering your request for additional courier support relating to referenced project.

2. Messrs. Blake and Malanick have seen the attached memo.

Attachment

cc: Chief, Budget Staff

STATINTL [redacted] EO/DDA 20 Dec

STATINTL EO/DDA [redacted] 1m (20 Dec 76)
Distribution:
Orig RS - D/Logistics w/att
1 RS - C/BS w/att
① RS - DDA Subject w/att
1 RS - DDA Chrono
1 RS - RFZ Chrono

STATINTL Attachment: DDA 76-6191, Memo from [redacted] Asst. Comptroller, Resources, dated 8 Dec 1976, Subject: Request for Additional Resources.

Background: XXX D/Logistics memo to Comptroller, dated 11 Nov 76, re Request for Additional Support Resources (TCS 892195/76); and memo from Comptroller to DDA, dated 3 Dec 76, re request for additional resources.

SECRET

Approved For Release 2002/05/29 : CIA-RDP86B00963R000100080001-7 76-2036

DD/A Registry
76-6191

8 DEC 1976


MEMORANDUM FOR: Deputy Director for Administration

SUBJECT: Request for Additional Resources

REFERENCE: Memo from Comptroller to DDA dated 3 December 1976,
Same Subject

1. Last week we declined to approve your request for 3 positions to meet your requirement for courier support to deliver materials relating to a sensitive project, and suggested you plan to absorb them.

2. We have since received requests from other components for positions and funds to meet other new requirements. We now believe that your requirement should be included with the others for consideration at a Comptroller meeting to be scheduled soon. Our memorandum of 3 December (reference) should be disregarded.


Asst. Comptroller, Resources

25X1A

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SECRET

Classified by 057908
Exempt from general
declassification schedule of E.O. 11652
Excluded from 5B (1), (2), (3)
Automatically declassified on
Date Impossible to Determine

76-2036
DD/A Registry

76-~~2036~~6191

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[Redacted]
Asst. Comptroller, Resources

25X1A

Orig - Addressee

- X - DDA Plans Staff
- 1 - Compt.
- 1 - Asst. Compt., Resources
- 1 - Compt. Subject File
- 1 - Compt. Reading File
- 1 - Compt. DDA Gp.
- 1 - BMG Chrono

25X1A

O/Compt./BMG [Redacted] 8 Dec. 76

057908
Declassify on: O. 1752
Excluded from automatic declassification (1), (2), (3)
Date impossible to determine

76-1911
FY-77 General
Guidance - D.D.A

3 DEC 1976

MEMORANDUM FOR: Deputy Director for Administration

STATINTL

SUBJECT: Request for Additional Resources to Support the
[] Program

REFERENCE: D/Logistics Memo, dtd 11 Nov 76, Same Subject

The referent memorandum is being returned without approval. While I agree that the requirement outlined in the D/Logistics memorandum is valid and obviously must be met, I believe both the positions and funds involved should be provided through reprogramming within the Administration Directorate.

/s/ James H. Taylor

James H. Taylor
Comptroller

Distribution:

- Orig. - Addressee
- 1 - Compt.
- 1 - A/Compt., Resources
- 1 - O/Compt. Subject
- 1 - O/Compt. Reading
- 1 - AG Chrono

STATINTL

O/Compt/AG [] slh (1 Dec 76)

STAT

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11 NOV 1976

MEMORANDUM FOR: Comptroller

FROM : James H. McDonald
Director of Logistics

VIA : Deputy Director for Administration

25X1D SUBJECT : Request for Additional Resources to
Support the [] Program

REFERENCES : (a) Memo dtd 18 Aug 76 to D/Logistics
fm Chairman, EXSUBCOM, subject:
Request for Courier Support at
25X1D [] (TCS-15845/76)

25X1D (b) MFR dtd 15 Oct 76 fm Chairman, Film
Logistics Working Group, subject:
Meeting of the EXSUBCOM's [] Film
Logistics Working Group, 29 Sept 76
(TCS-16728/76)

25X1A (c) MFR dtd 20 Oct 76 fm []
EXSUBCOM Staff, subject: Courier
Meeting (TCS-16735/76)

25X1D 1. Action Requested: It is requested that approval be
granted the Office of Logistics to exceed its personnel ceiling
and to provide additional funds in FY 1977 in order to provide
courier support services for the [] Program.

25X1A

TCS-892195/76

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25X1A

3. Staff Position:

a. Under the consolidated courier system, it is the Office of Logistics' responsibility to support courier services to NPIC, Headquarters, and other Agency buildings. However, the above requirement was unknown to OL at the time of the consolidation and was only recently identified in referent (a). The Mail and Courier Branch, Logistics Services Division, OL, with its present authorized manning of 61 positions and vehicle resources, is taxed to its capacity. During FY 1976, the branch utilized 10,365 manhours of overtime to accomplish its assigned mission. This trend has continued during the TQ (2,793 hours), and appears that FY 1977 will see no diminishment. In addition, as the volume of deliveries increase, it will be necessary to acquire and dedicate full time a vehicle to this service.

b. In order to provide manpower and vehicles on both the fixed schedule as well as meet the need for random delivery of briefing boards and hard photo

TCS-892195/76

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copies throughout the day, three additional couriers will be required and a truck costing an estimated \$12,000. There are no resources within the Office of Logistics or the Administration Directorate to satisfy this requirement or as it may increase once the system is fully operational.

4. Recommendation: In view of the foregoing, approval is requested by the Office of Logistics to exceed its FY 1977 personnel ceiling by three positions in the Mail and Courier Branch, Logistics Services Division, OL, and that its FY 1978 program be amended accordingly. In addition, it is requested that the OL expenditure of \$12,000 for a vehicle be considered and approved as an unfunded item in OL's FY 1977 budget. Any additional resource requests will be withheld pending the totality of support required as the system becomes operational and develops to maturity.

/s/ James H. McDonald

James H. McDonald

APPROVALS:

/s/John F. Blake

John F. Blake
Deputy Director
for
Administration

25 NOV 1976

Date

Not approved.

(See memo to DDA, dtd. 12/2/76)

James H. Taylor
Comptroller

Date

Distribution:

- Copy #1 - Adse (Return to OL)
- #2 & #3 - DD/A
- #4 - Compt.
- #5 - Chairman, EXSUBCOM
- #6 - OL/LSD

TCS-892195/76

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ROUTING			
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TO:	NAME AND ADDRESS	DATE	INITIALS
1			
2			
3			
4			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
REMARKS:			
FROM: NAME, ADDRESS, AND PHONE NO.			DATE

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